

**CITY OF SCHULENBURG
SCHULENBURG, TX
June 3, 2025**

The City Council of the City of Schulenburg met in a Workshop on Tuesday, June 3, 2025, at 5:00 P.M. in the Civic Center located at 1107 Hillje Avenue, Schulenburg, Texas. The elected officials present included Mayor, Connie Koopmann, Alderwoman, Kathy Kleiber, Aldermen, Greg Thomas, Frank Wick III, Roger Moellenberndt, and Clarence Ahlschlager. City Staff present were Operations Manager, Darryl Moeller, Projects Manager, Glenn Polasek, and City Secretary, Mason Florus.

Visitors included Darrell Vyvjala of the Schulenburg Sticker.

Mr. Florus addressed Council stating that the purpose of this work shop is to discuss prices, rules and guidelines for the Civic Center and to direct City Staff on updating the Civic Center Rental Contract.

The first item discussed was tables and chairs. 4 chairs were available to sample, Projects Manager, Glenn Polasek, explained that the tables are the same brand and the same color scheme.

Florus read a quote from Schulenburg Printing for 70 tables and 400 chairs for a total of \$25,180. There was a general consensus on the amount tables/chairs and the price. It will be put on the agenda and officially voted on at the next Council Meeting.

Florus led discussion on a care taker or cleaning service for the Civic Center. Florus stated that he will call the City's current cleaning service and see if they are willing to take on another building. Discussion was also made about the duties and salary for a caretaker of the facility to check on the building while it is occupied.

Next, the discussion shifted to price. Florus presented Council with a list of rental halls in the surrounding area, and the prices they charge.

After discussion, there was a general consensus to charge \$2,500 for a full day with a \$1,000 deposit. The City will offer a 4 Hour Rental option for \$1,200 and a \$500 deposit, each additional hour will be \$300. The City will charge \$250 the day before to decorate. City staff was instructed to update these figures in the rental contract. The official Civic Center Rules and Rental Contract will be adopted at a future Council Meeting.

Other restrictions were discussed like no candles, no sparklers, no confetti, no glitter, no tents or bouncy houses on the outside, no other stakes to be driven into the Civic Center Lawn.

The maximum capacity is 400 guests. Like in the past, the renter will be required to have security present if alcohol is served or if there will be a certain number of guests.

All these items will be addressed in the updated contract.

Lastly, Council set a tentative date for an open house. Council set the date for July 24th from 5:00 – 7:00 P.M. An official announcement will be made in the upcoming weeks.

Alderman Moellenberndt made a motion, seconded by Alderman Ahlschlager, to adjourn the meeting at 5:59. The motion passed unanimously.