

CITY OF SCHULENBURG, TEXAS

AN ORDINANCE ORDERING AND PROVIDING NOTICE OF A GENERAL ELECTION FOR THE CITY OF SCHULENBURG, TEXAS, TO BE HELD ON THE 3RD DAY OF MAY 2025, FOR THE PURPOSE OF PROVIDING FOR THE ELECTION OF MAYOR, AND TWO (2) COUNCIL MEMBERS (ALDERMEN), PLACES 1, AND 2; PROVIDING FOR EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING FOR THE ESTABLISHMENT OF POLLING PLACES; PROVIDING FOR THE APPOINTMENT OF ELECTION OFFICIALS; PROVIDING FOR CERTAIN JOINT ELECTION ARRANGEMENTS; AND RESOLVING OTHER MATTERS INCIDENTAL AND RELATED TO SUCH ELECTION; PROVIDING FOR PREAMBLE INCORPORATION; CONFLICTING PROVISIONS; SEVERABILITY; PROPER NOTICE AND MEETING; AND, AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Schulenburg (City Council) seeks to proceed with the ordering of an election for Saturday, May 3, 2025, the next uniform election date, and appointing election officials required for the conduct of the election, and has deemed it advisable to call the election hereinafter ordered; and

WHEREAS, the City of Schulenburg must also order a General Election for the election of Mayor and two (2) City Council Members (Aldermen), being those for Places 1 and 2; and

WHEREAS, the City Council has authority pursuant to Chapter 271, Texas Election Code, to enter into joint election agreements with other political subdivisions holding elections on the same day in all or part of the same territory;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHULENBURG, TEXAS that:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

SECTION 2. There is hereby called a General Election to be participated in by the qualified voters of the City of Schulenburg, Texas, to be held on the first Saturday in May, being the 3rd day of May, 2025, between the hours of 7:00 am and 7:00 pm (the "Election"), for the purpose of electing Mayor and two (2) Council Members (Aldermen) for Places 1 and 2.

SECTION 3. The candidates for Mayor and two (2) Council Members Alderman Place 1 and 2, must reside in the City of Schulenburg and shall meet the qualifications as prescribed by law for the holding of office.

Every qualified voter within the City of Schulenburg may cast one vote each for a candidate for Mayor and two (2) Council Members Alderman Place 1 and 2.

SECTION 4. On Election Day, the polls shall be open from 7:00 A.M. to 7:00 P.M. The polling place and voting precinct for the Election shall be:

Schulenburg Public Library
310 Simpson St.,
Schulenburg, Texas 78956

SECTION 5. EARLY VOTING BY PERSONAL APPEARANCE will be conducted in accordance with state law.

Early Voting Location:
Schulenburg Public Library
310 Simpson St.,
Schulenburg, Texas 78956

The Early Voting Clerk shall keep the places for early voting open between the dates and hours of:
Tuesday, April 22, 2025 through Friday, April 25, 2025 – 7:00 A.M. to 5:00 P.M.
Monday, April 28, 2025 through Tuesday, April 29, 2025 – 7:00 A.M. to 5:00 P.M.

SECTION 6. APPLICATIONS FOR BALLOT BY MAIL shall be mailed to:

Elections Administrator, Donna Macik
275 Ellinger Rd. Suite A
La Grange, Texas 78945
(979)968-6563 office
(979)968-6426 fax
fcbbm@co.fayette.tx.us

Last day to mail balloting materials for early voting by personal appearance must be **received** no later than (no later than the 30th day), Tuesday, April 3, 2025. HB 273 provides that the clerk must mail ballots out to voters by the 30th day before election day if the clerk accepted the application by the 37th day before election day.

SECTION 7. Elections Administrator, Donna Macik, shall serve as the Early Voting Clerk and/or appoint an Early Voting Clerk along with the Voting Judge and Voting Clerk.

SECTION 8. Elections Administrator, Donna Macik, shall have the early voting clerk available to conduct election duties for at least three hours each day, plus have early voting locations open on the two twelve-hour mandatory days, beginning not later than the 50th day (Friday, March 14, 2025) before the date of the Election and last day ending not earlier than the 40th day (Thursday, June 12, 2025) after the date of the Election. The Elections Administrator and/or the Early Voting Clerk shall accept and maintain documents filed under Title 15 of the Election Code and maintain and receive any other documents as may be required by the Election Code.

Mandatory Office Hours: *Each county clerk, city secretary, and secretary of a governing body (or the person performing duties of a secretary) must keep the office open for election duties for at least 3 hours each day, during regular office hours, on regular business days. (Sec. 31.122).*

SECTION 9. Chapter 271 of the Texas Election Code provides that the authorities of two or more political subdivision that have ordered elections for the same day in all or part of the same territory, may enter into an agreement to hold the elections jointly in election precincts that can be served by common polling places, and the City Council is expressly authorizing this action, as set out and described in the Joint Election Agreement and Election Service Contract. The City Council hereby empowers the City Administrator/City Secretary with the authority to negotiate and execute such contracts.

SECTION 10. Notice of the Election shall be published one time in the English and Spanish languages, in a newspaper published in the territory that is covered by the Election and is in the jurisdiction of the City. The notice shall be published not earlier than the 30th day (April 3, 2025) or later than the 10th day (April 23, 2025) before the Election, as required by section 4.003 of the Election Code. Notice of the Election shall also be posted on the bulletin board on which the City Council posts notices of its meetings not later than the 21st day (April 12, 2025 [April 11th is the recommended day because the 21st day falls on a Saturday]). The contents of the Notice of Election shall comply with the requirements of the Election Code. The Notice of Election shall be delivered to the Fayette County Elections Office not later than the 60th day (Tuesday, March 4, 2025) before the Election.

SECTION 11. All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

SECTION 12. Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

SECTION 13. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.


SECTION 14. This Ordinance is effective immediately upon its passage and approval.

DULY PASSED by the City Council of the City of Schulenburg, Texas, on this the 10th day of February, 2025.

APPROVED:


Connie Koopmann
Mayor

ATTEST:


Mason Florus
City Secretary

