



# City of Schulenburg

Phone: 979-743-4126

Fax: 979-743-4760

535 N Main Street

Schulenburg, Tx 78956

## Residential Permit Application

<b>Building Permit Number:</b> _____		<b>Valuation:</b> _____	
<b>Project Address:</b> _____			
<b>Lot:</b> _____	<b>Block:</b> _____	<b>Subdivision:</b> _____	
<b>Project Description:</b>		<b>SPECIFY OTHER:</b> _____	
NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>	
PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	SWIMMING POOL <input type="checkbox"/>	
FENCE <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	
<b>Description of Work:</b>			
<b>Area Square Feet:</b> _____		<b>Covered</b>	
<b>Living:</b> _____	<b>Garage:</b> _____	<b>Porch:</b> _____	<b>Total:</b> _____
			<b>Number of stories:</b> _____

<b>Owner Information:</b> _____			
<b>Name:</b> _____		<b>Contact Person:</b> _____	
<b>Address:</b> _____			
<b>Phone Number:</b> _____		<b>E-mail:</b> _____	
			<b>Mobile Number:</b> _____

<b>General Contractor</b>	Contact Person	Phone Number	Contractor License Number
<b>Mechanical Contractor</b>	Contact Person	Phone Number	Contractor License Number
<b>Electrical Contractor</b>	Contact Person	Phone Number	Contractor License Number
<b>Plumber/Irrigator</b>	Contact Person	Phone Number	Contractor License Number

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY:**

<b>Approved by:</b> _____	<b>Date approved:</b> _____	
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Building Permit Fee: _____	Water Tap Fee: _____	<b>Total Fees:</b> _____
Electrical Permit Fee: _____	Sewer Tap Fee: _____	<b>Issued Date:</b> _____
Mechanical Permit Fee: _____		<b>Issued By:</b> _____
Plumbing Permit Fee: _____		

BV Project # \_\_\_\_\_

# City of Schulenburg

## Residential Remodel/Addition

**What is an Addition** – Any construction work done to the main building that results in the addition of square footage to the footprint of the house. Additions could be carports, covered patios, sunroom, bedroom or any other room enclosed or open that is attached to the main structure.

**What is a Remodel** – Any interior or exterior construction work to the main structure such as moving walls, replacing windows, any major electrical, plumbing, and/or mechanical work.

### Permit Submittals

Residential Addition	Residential Remodel
Residential Permit Application	Residential Permit Application
(2) Simplified Prescriptive Approval. (2018 IECC Residential Energy Code Compliance Form), if applicable	(2) If installing new windows as part of the remodel, Simplified Prescriptive Approval. (2018 IECC Residential Energy Code Compliance Form)
(2) Sets of floor plans to include all Electrical, Mechanical and Plumbing.	(2) Sets of plans to include all Electrical, Mechanical and Plumbing, if applicable.
Contractor Registration - Electrician, Plumber, Mechanical	Contractor Registration - Electrician, Plumber, Mechanical
(2) Site plan showing distance from addition to property lines and other structures and showing all easements and existing structures on property.	N/A
(2) Foundation and Roofing plans	N/A

**What do I need to install a Deck?** - Because they are not covered, decks are not considered additions to the footprint of the house nor do they have to meet setback requirements. Any deck 30 inches off the ground requires a permit. Submit a residential permit application and a drawing showing the house and where the deck is to be constructed. Include the materials to be used and a description of how the deck will be anchored to the ground. Decks may not be placed in an existing easement.

**Do I need a permit for a Concrete Patio?** Concrete patios require a permit. Submit a site plan showing location of all buildings and proposed patio. Patios may not be placed in an existing easement.

# City of Schulenburg

## Residential: Electrical – Plumbing – Mechanical

The City of Schulenburg has adopted the ~~2012~~<sup>2018</sup> versions of the International Codes (Building, Residential, Mechanical, Plumbing, Energy, Fuel Gas, Fire) and the ~~2011~~<sup>2020</sup> National Electric Code.

### Electrical Upgrades/ Repairs

**When is a permit needed?** A permit is required for all service upgrades, service repairs or circuit replacements.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application and Contractor Registration.

### Plumbing Upgrades/ Repairs

**When is a permit needed?** A permit is required when a gas line is added, replaced or repaired, installing gas logs inside your fireplace, replacing a gas or electric water heater, adding a water softener to your home or sprinkler system.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application and Contractor Registration

### Irrigation Systems

**When is a permit needed?** A permit is required for the installation or repair of all residential irrigation systems. An approved backflow device must be installed with each sprinkler system and a backflow test report must be submitted to the city.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application and Contractor Registration.

### Mechanical Upgrades/ Repairs

**When is a permit needed?** A permit is required when an air conditioner or furnace is replaced.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application and Contractor Registration.

### Inspections

Request an inspection from Bureau Veritas. Inspections received by 5:00 p.m. Monday – Friday will be performed the next business day.

Phone: toll free (877) 837-8775

Fax: toll free (877) 837-8859

Can also be emailed to: [inspectiontx@us.bureauveritas.com](mailto:inspectiontx@us.bureauveritas.com)

**All Electrical, Plumbing, Irrigation and Mechanical work described above require an inspection and Contractor Registration.**

# City of **Schulenburg**

## **Bureau Veritas Contact Information**

### **Permit Submittal**

The permit documents and fees will be submitted to the city. Submittal documents should be complete to expedite plan review and permit issuance. Please contact the city for a complete list of permit submittal requirements.

### **Plan Review**

Bureau Veritas will be conducting residential and commercial plan reviews. The applicant will be contacted by Bureau Veritas if revisions are needed. You may contact Bureau Veritas' Plano Plan Review Department for the status of your permit at (469) 241-1834/toll free (800) 906-7199.

### **Inspection Requests**

Please contact Bureau Veritas to request inspection(s). Any of our permit technicians can assist you. Inspections requested by 5:00 pm Monday – Friday will be performed the next business day. Inspection requests can also be faxed to the Bureau Veritas office.

Inspection Request line: (817) 335-8111 Toll Free number: (877) 837-8775

Inspection FAX line: (817) 335-8110 Toll Free FAX line: (877) 837-8859

Inspection requests can also be emailed to: [inspectionstx@us.bureauveritas.com](mailto:inspectionstx@us.bureauveritas.com)

### **Field Inspections**

Inspectors assigned to your area can be contacted via cell phone. Please call the Bureau Veritas office at (817) 335-8111/(972) 980-8401/toll free (877) 837-8775 for your inspector's name and number.

**We look forward to working with you to ensure that the community is provided with a safe and durable built environment.**



# City of Schulenburg

535 N Main Schulenburg, TX 78956 (979)743-4126

## CONTRACTOR REGISTRATION FORM

### TYPE OF CONTRACTOR LICENSE

- |  |   |
|--|---|
| <input type="checkbox"/> ELECTRICAL CONTRACTOR   | <input type="checkbox"/> MECHANICAL (HVAC)                |
| <input type="checkbox"/> MASTER ELECTRICIAN      | <input type="checkbox"/> IRRIGATOR (LANDSCAPE)            |
| <input type="checkbox"/> JOURNEYMAN ELECTRICIAN  | <input type="checkbox"/> BACKFLOW (SPECIAL FORM REQUIRED) |
| <input type="checkbox"/> MASTER SIGN ELECTRICIAN | <input type="checkbox"/> OTHER                            |
| <input type="checkbox"/> JOURNEYMAN PLUMBER      | <input type="checkbox"/> THIRD PARTY ENERGY PROVIDER      |

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### CONTRACTOR INFORMATION

COMPANY NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

LICENSEE NAME: \_\_\_\_\_

LICENSEE NUMBER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS (MAILING): \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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**PLEASE PROVIDE COPY OF DRIVER'S LICENSE AND STATE LICENSE**



# Residential Inspection Request

For Questions: 817-335-8111/toll free 877-837-8775

Inspection requests can also be emailed to: [inspectionstx@us.bureauveritas.com](mailto:inspectionstx@us.bureauveritas.com)

**REQUESTS MUST BE RECEIVED BY 5:00 P.M. FOR NEXT DAY INSPECTION**

*Please be sure all subcontractors have obtained their permits prior to scheduling an inspection.*



Today's Date \_\_\_\_\_

Requestor's Phone \_\_\_\_\_

Company \_\_\_\_\_

Requestor's Fax \_\_\_\_\_

Requestor's Name \_\_\_\_\_

City of Project(s) \_\_\_\_\_

Address \_\_\_\_\_

Subdivision \_\_\_\_\_

Permit # \_\_\_\_\_

Date Needed \_\_\_\_\_

\_\_\_\_\_ T-Pole

\_\_\_\_\_ Framing

\_\_\_\_\_ Construction Electric

\_\_\_\_\_ Yard Sewer

\_\_\_\_\_ Plumbing Top-Out

\_\_\_\_\_ Gas Final

\_\_\_\_\_ Water Service

\_\_\_\_\_ Rough Gas Test

\_\_\_\_\_ Fireplace Final

\_\_\_\_\_ Plumbing Rough

\_\_\_\_\_ Mechanical Rough

\_\_\_\_\_ Plumbing Final

\_\_\_\_\_ Gas Wrap (Underground Gas)

\_\_\_\_\_ Electrical Rough

\_\_\_\_\_ Electrical Final

\_\_\_\_\_ Form Board Survey

\_\_\_\_\_ Fireplace (metal/masonry)

\_\_\_\_\_ Mechanical Final

\_\_\_\_\_ Underground Electrical

\_\_\_\_\_ Energy Insulation

\_\_\_\_\_ Energy Final

\_\_\_\_\_ Underground Mechanical

\_\_\_\_\_ Flatwork

\_\_\_\_\_ Building Final

\_\_\_\_\_ Piers

\_\_\_\_\_ **All Seconds**

\_\_\_\_\_ **All Finals**

\_\_\_\_\_ Foundation

Comments \_\_\_\_\_

Address \_\_\_\_\_

Subdivision \_\_\_\_\_

Permit # \_\_\_\_\_

Date Needed \_\_\_\_\_

\_\_\_\_\_ T-Pole

\_\_\_\_\_ Framing

\_\_\_\_\_ Construction Electric

\_\_\_\_\_ Yard Sewer

\_\_\_\_\_ Plumbing Top-Out

\_\_\_\_\_ Gas Final

\_\_\_\_\_ Water Service

\_\_\_\_\_ Rough Gas Test

\_\_\_\_\_ Fireplace Final

\_\_\_\_\_ Plumbing Rough

\_\_\_\_\_ Mechanical Rough

\_\_\_\_\_ Plumbing Final

\_\_\_\_\_ Gas Wrap (Underground Gas)

\_\_\_\_\_ Electrical Rough

\_\_\_\_\_ Electrical Final

\_\_\_\_\_ Form Board Survey

\_\_\_\_\_ Fireplace (metal/masonry)

\_\_\_\_\_ Mechanical Final

\_\_\_\_\_ Underground Electrical

\_\_\_\_\_ Energy Insulation

\_\_\_\_\_ Energy Final

\_\_\_\_\_ Underground Mechanical

\_\_\_\_\_ Flatwork

\_\_\_\_\_ Building Final

\_\_\_\_\_ Piers

\_\_\_\_\_ **All Seconds**

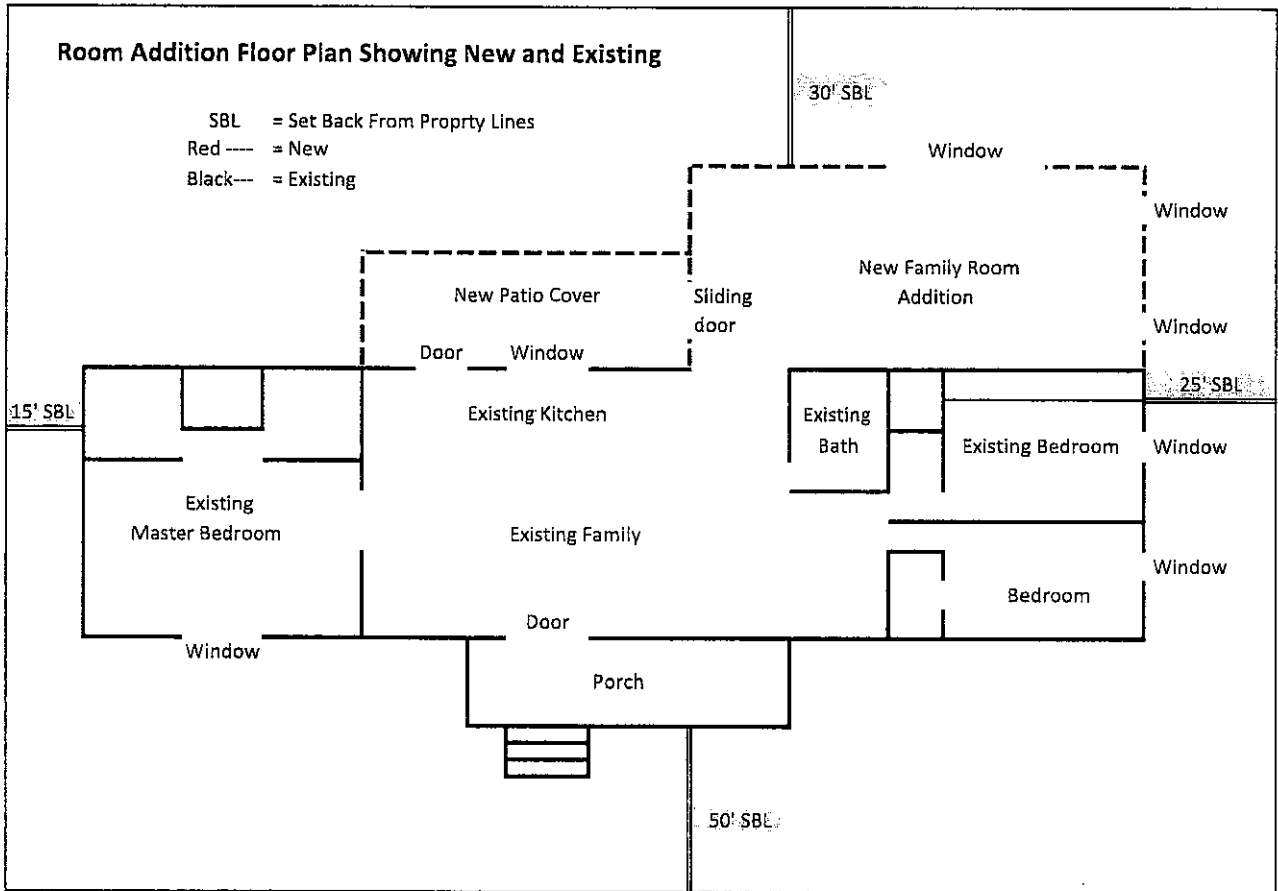
\_\_\_\_\_ **All Finals**

\_\_\_\_\_ Foundation

Comments \_\_\_\_\_

### Room Addition Floor Plan Showing New and Existing

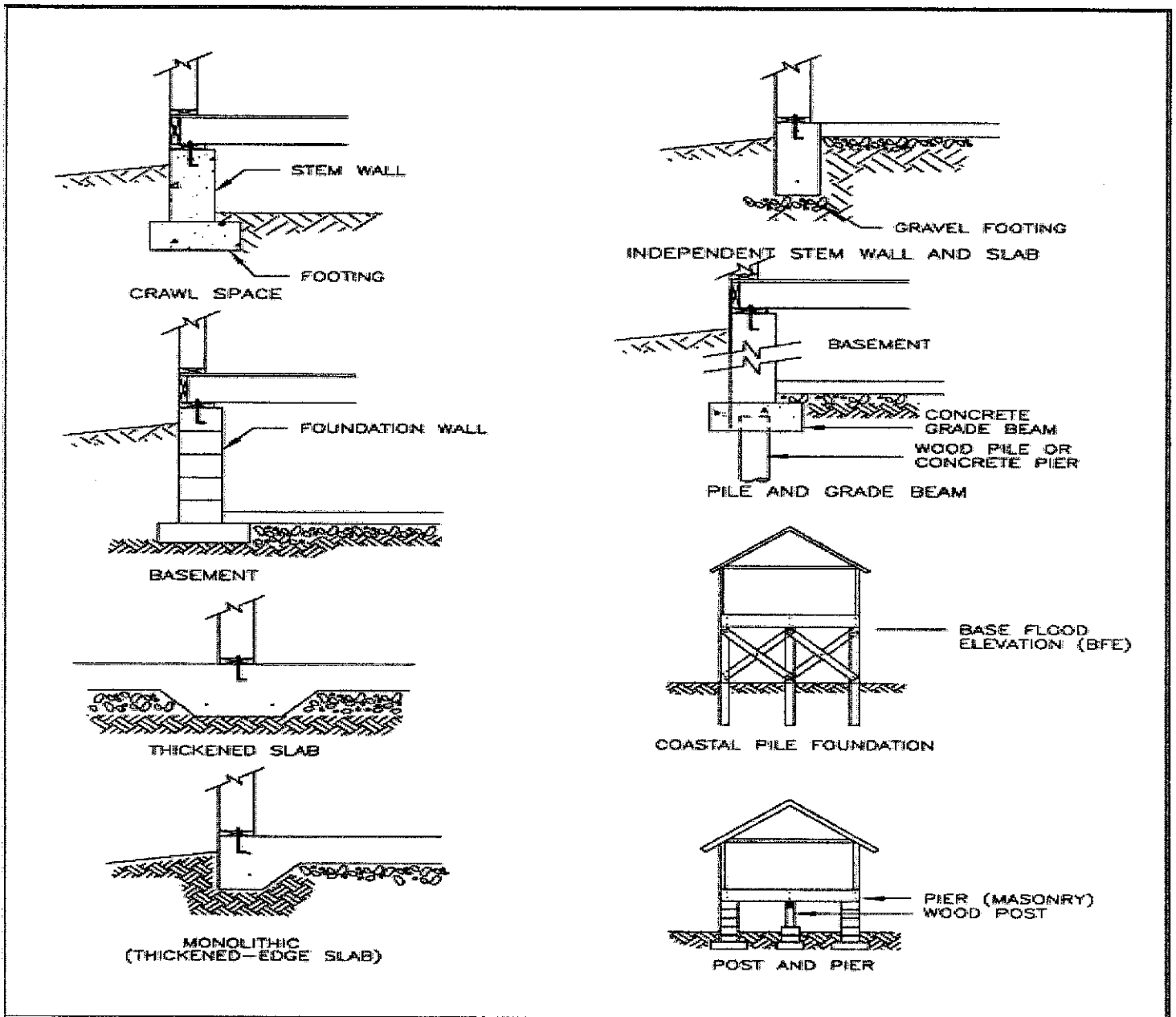
- SBL = Set Back From Property Lines
- Red --- = New
- Black --- = Existing



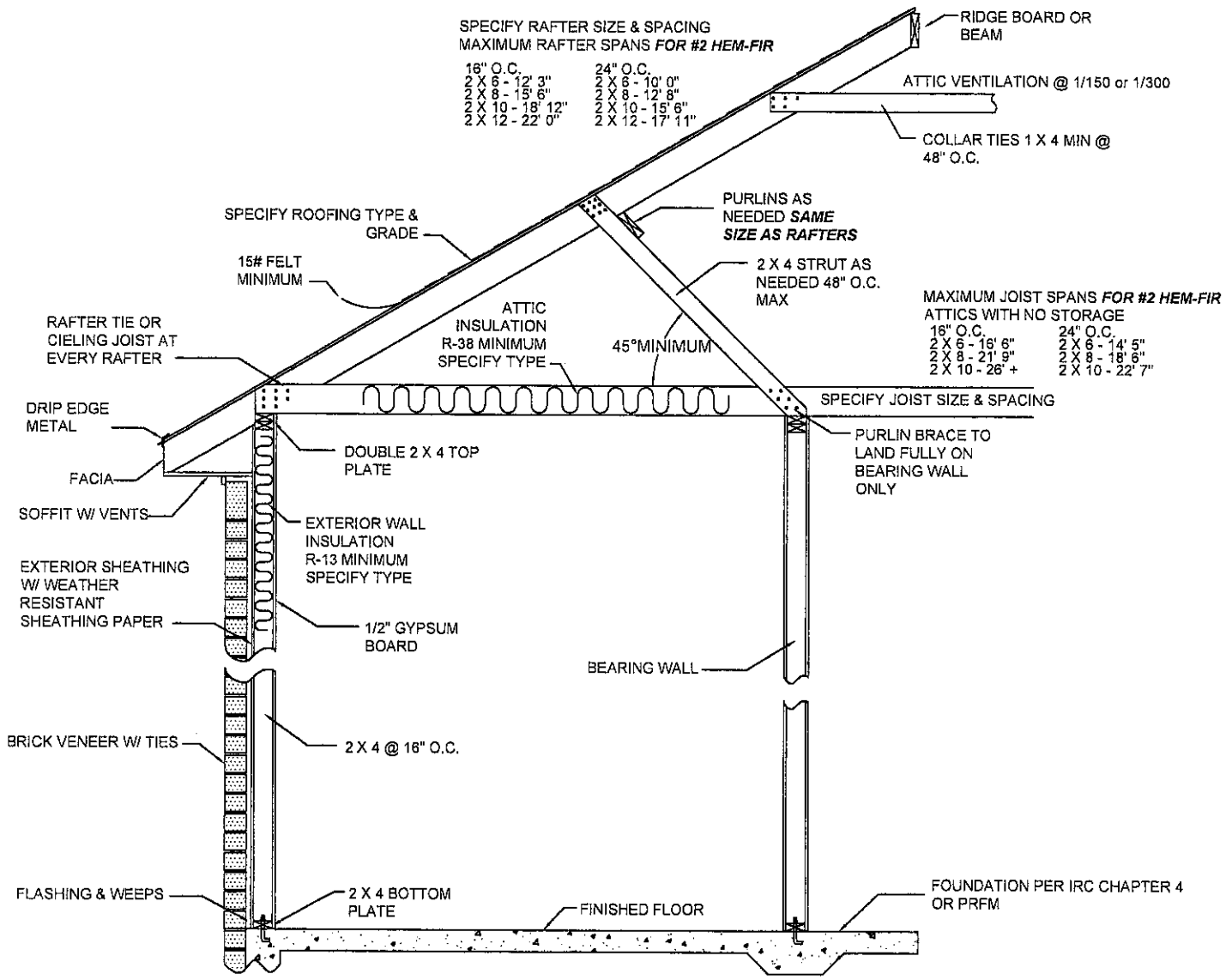
# Various Foundation Type Examples:

\* Foundation designs in accordance with the prescribed I-Code do not require engineering unless specifically required by the Jurisdiction.

\* All Post Tension Slabs: (not shown) Requires Engineering by a Design Professional







SPECIFY RAFTER SIZE & SPACING  
 MAXIMUM RAFTER SPANS FOR #2 HEM-FIR

16" O.C.	24" O.C.
2 X 6 - 12' 3"	2 X 6 - 10' 0"
2 X 8 - 15' 6"	2 X 8 - 12' 8"
2 X 10 - 18' 12"	2 X 10 - 15' 6"
2 X 12 - 22' 0"	2 X 12 - 17' 11"

— RIDGE BOARD OR BEAM

— ATTIC VENTILATION @ 1/150 or 1/300

— COLLAR TIES 1 X 4 MIN @ 48" O.C.

SPECIFY ROOFING TYPE & GRADE

15# FELT MINIMUM

PURLINS AS NEEDED SAME SIZE AS RAFTERS

2 X 4 STRUT AS NEEDED 48" O.C. MAX

MAXIMUM JOIST SPANS FOR #2 HEM-FIR ATTICS WITH NO STORAGE

16" O.C.	24" O.C.
2 X 6 - 16' 6"	2 X 6 - 14' 5"
2 X 8 - 21' 9"	2 X 8 - 18' 6"
2 X 10 - 26' +	2 X 10 - 22' 7"

— RAFTER TIE OR CEILING JOIST AT EVERY RAFTER

ATTIC INSULATION R-38 MINIMUM SPECIFY TYPE

45° MINIMUM

SPECIFY JOIST SIZE & SPACING

— DRIP EDGE METAL

— SPECIFY JOIST SIZE & SPACING

— FACIA

DOUBLE 2 X 4 TOP PLATE

PURLIN BRACE TO LAND FULLY ON BEARING WALL ONLY

— SOFFIT W/ VENTS

EXTERIOR WALL INSULATION R-13 MINIMUM SPECIFY TYPE

EXTERIOR SHEATHING W/ WEATHER RESISTANT SHEATHING PAPER

1/2" GYPSUM BOARD

— BEARING WALL

— BRICK VENEER W/ TIES

2 X 4 @ 16" O.C.

— FLASHING & WEEPS

2 X 4 BOTTOM PLATE

— FINISHED FLOOR

FOUNDATION PER IRC CHAPTER 4 OR PRFM

## Site Plan should provide the following information

- North Arrow
- Address / Subdivision / Lot Number / Block Number
- Scale: i.e. 1" = 10' / 1" = 20' / 1" = 30' Please use either an Engineer or Architectural scale only. Nonstandard scales are not acceptable for example 1" = 26.5 or 1" = 16')
- Parcel / Property Dimensions all sides.
- Show setback dimensions to all structures from property line and distances between buildings .
- Label all structures i.e. Residence, Barn, Detached Garage, Storage Shed, etc.
- Dedicated driveway access to property showing street name and or alley where applicable.
- Driveway must be labeled Driveway or "DW"
- Show Easements (ingress / egress easements, public utility easements, etc.
- Square footage of all structures / existing and new

